

GENERAL GUIDELINES FOR MRU & KIOSK AT PARK ROYAL SHOPPING CENTRE

- A signed license agreement with full rent and proof of insurance is required and due at least 2 weeks prior to activation.
- Solicitation by Licensee, or representatives thereof, is strictly prohibited.
- Licensee must remain within the confines of the License Area, allowing customers to approach at their own discretion.
- Licensee is not permitted to distribute handbills or other matter to customer(s) outside the confines of the License Area.
- MRU & Kiosk must be staffed for all mall hours.
- Licensee cannot distribute balloons in, at or about the Property.
- Licensee is responsible for removal of garbage, trash, rubbish, or other refuse in the License Area.
- Licensee agrees to have such garbage, trash, rubbish or other refuse securely tied in garbage bags and placed in the garbage compactors and is not permitted to place any such garbage, trash, rubbish or other refuse in garbage containers in the public common areas of the Property.
- Licensee agrees to recycle all recyclables and separate organics in compliance with mandatory Metro Vancouver regulations of food scraps recycling bylaws #11091 & 11092.
- No television, radio, telegraphic, megaphone or other form of sound amplification or reproduction equipment, and no lighting device or other apparatus or equipment which Licensor determines to be annoying or offensive, shall be used in or about the License Area.
- No telephone for Wi-Fi connections are available. Licensee is responsible for setting up and maintain their own Wi-Fi connection.

MOVE IN/MOVE OUT PROCEDURES

- Tenant will contact the Marketing Department at least 2 weeks prior to activation to arrange a site check and move in details.
- If storage is required, this must be advised upon the initial request. If storage is available, a separate agreement will be forwarded to the client for storage at an additional cost to the tenant.
- All display elements must be set up on the lease commencement day prior to mall opening.
- Move out must commence after mall hours on the same day as the expiry of the term.
- Upon move out an inspection will be done – should there be any damage to the unit the security deposit will be withheld until cost of damages can be assessed.
- Licensee will ensure that all loading and unloading of goods shall be done only at such times, in the areas, and through the entrances designated for such purposes by Licensor. Only service corridors can be utilized to bring equipment, merchandise or other such items into the Property.
- Any hand trucks, carryalls, or similar appliances used in the Property shall be equipped with rubber tires, side guards or other safeguards. No pallet jacks.

MOBILE RETAIL UNIT (MRU) USAGE

- Client is responsible for ensuring the MRU is in the same condition on the lease ending date as stated on the Damage Waiver filled out at lease commencement, prior to leaving the property.
- Keys will be provided for the unit. Licensee is prohibited from making any copies without consent of Licensor.
- Storage is not available. All storage including personal items must be concealed in closed cabinets built into the display. Rubber Maid type plastic bins are not acceptable storage solutions.
- Electrical, lighting and Wi-Fi for data for connection must be self-contained within the unit. All power/data cords must be concealed. If this is not possible, cords must be laid down with professional covers. No adhesive tape is to be used.

SIGNAGE

- All units must supply their own signage.
- Vertical, vinyl banners may only be used when displayed back-to-back on a self-standing banner holder (2 x 6 signage) and cannot block sightlines.
- All signage must be professional; freehand or hand-made signs are not allowed. Any signage deemed unacceptable by Licensor will be immediately removed.
- Licensee will obtain approval from Licensor for any advertisement regarding its occupancy in the Property before such advertisement is broadcast or publicized.